



YOUR HR TOOLKIT FOR NEW WAYS OF WORKING

Everyone has had to adapt the way they work due to the challenges of lockdown. Now, you may be facing a new challenge as you navigate returning your teams to the workplace, continue supporting remote working or adopting a blended approach.

Our **Rebalance – New Ways of Working Toolkit** is here to support you and has been designed specifically to ensure that as working practices change you are still managing your people effectively.

If your people are returning to the workplace, you will want to make sure they are safe, comfortable, and reassured that you have effective Covid-secure measures in place. If some are continuing to work remotely, then you must ensure that your business is equipped to effectively manage and support them.

The Toolkit is a comprehensive package of tailored guidance, policies and templates that will help you and your people adapt to this changed way of working.

What's included in your toolkit?

A one-to-one consultation with a HR expert where you will receive tailored policies and associated templates.

- An expenses and travel policy and guidance on your duty of care obligations to ensure travel is safe
- Flexible working policies and how to deal with them
- Homeworking policy

One of the team will introduce the toolkit to the relevant managers and answer any questions. We will support you at any stage of the process.

Guidance and advice around:

- Best practices for keeping in touch, and guidance for holding team meetings in the “new normal”
- Nurturing your teams – how to promote wellbeing and good mental health
- Your duty of care to ensure work environments and travel are safe for your team
- Advice on working times and travel
- Guidance on staff socials and engagement ideas

Cost: **£350+VAT**



01256 328428



info@realityhr.co.uk



The Manor House
Lutyens Close
Basingstoke
RG24 8AG



www.realityhr.co.uk/rebalance